OFFICE of EDUCATION INNOVATION

MSCS Board Fellows

Board Fellows Overview

Pilot & SY16-17 Cohort

Timeline & Next Steps

Board Fellows Overview

OEI

*School boards are comprised of **volunteers** and charged with oversight of a variety of functions. Some boards or committees may benefit from additional capacity. The **Board Fellows** program was created to provide this capacity.*

MSCS Board Needs

Financial Management	Academic/Classroom Experience
Non-Profit Management/Governance	Development

Board Fellows' Expertise

Board Fellows Overview

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Board Fellows are first-year graduate students from the Indiana University **Kelley School of Business MBA program** *. The selection and matching process is highly selective. The students serve as non-voting board members for a 7-month term and complete capstone projects.*

MSCS Board Expectations

- Identify fellow's mentor, and invite fellow to attend board and committee meetings

- Help fellow(s) to understand the board's goals and challenges

- Work with fellow(s) to design a project that utilizes fellow's expertise, and provide data needed to complete the project

- Set meaningful outcomes that can be completed by the end of the school year, with regard to the fellow's academic load

Board Fellows Expectations

- Attend and participate in all board and assigned committee meetings

- Work with mentor/board to identify suitable project for completion by May

- Communicate with mentor/board regarding inability to attend meetings or other difficulties encountered

- Present completed project to board and/or Board Fellows program

Board Fellows Overview

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There are several factors to take into consideration before deciding to participate in the Board Fellows program.

	Boards	Fellows
Time Commitment	• Assessment of areas in need of additional capacity or special expertise • Time on meeting agendas to provide overview, hear updates and provide feedback	• 15-20 hours each month to work on project for board/committee • Travel to board meetings (if possible)
Capacity	• Designated board mentor's oversight duties (expected commitment of 3-5 hours monthly) in addition to professional duties	• Course load of graduate program • Class schedule availability • Reliable transportation (or technology if working remotely)
Cost	• Unpaid fellow completes project at zero cost to the board/school	• Responsible for any travel costs associated with the partnership
Talent	• Program as board recruitment tool or low-cost consulting • Program as tool to attract or retain talent in Indianapolis community	• Real-world application of skillset(s) • Experience with non-profit board • Opportunity to network and build relationships

Board Fellows Overview

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*Assigned OEI **governance analysts** also play a role in the Board Fellows program. This role is largely administrative.*

Governance Analyst Responsibilities

Program Coordination	▪ Share MOUs and ensure signatures for participating boards and Fellows
Placement	• Identify schools interested in hosting a Fellow and match with selected Fellows
Monitoring	▪ Attend board meetings and spot-check attendance of assigned Fellows ▪ Periodic phone and/or email check-ins with participating board and Fellows
Program Evaluation	▪ Manage end-of-term feedback surveys for participating boards and Fellows ▪ Review and archive capstone projects

Board Fellows Overview

Pilot & SY16-17 Cohort

Timeline & Next Steps

Pilot & SY16-17 Cohort

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OEI governance analysts will debrief with pilot schools during summer meetings and will incorporate feedback as it is received. In the interim, several updates have been made to ensure a successful SY16-17 cohort.

	SY15-16 Pilot	SY16-17 Updates
Participants	▪ AMA/Vision @ Riverside ▪ Enlace Academy ▪ Tindley network ▪ Herron High School	▪ **New and returning boards TBD based upon pilot feedback**
Recruitment	▪ IU Bloomington Kelley School of Business MBA program	▪ New partnership with IU Bloomington School of Public & Environmental Affairs MPA program ▪ Working to add partnerships with IUPUI SPEA and Kelley to alleviate travel burdens
Programming	▪ Work assigned and completed at participating boards' discretion	▪ Creation of MOU for participating boards and fellows to have clear understanding of expectations in writing ▪ Mandatory capstone presentation

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Board Fellows Overview

Pilot & SY16-17 Cohort

Timeline & Next Steps

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Below is an overview of the SY16-17 cohort calendar, including next steps.

June 30, 2016
- Discuss participation in SY16-17 and areas of need
- Vote as a board on participation decision
- Notify OEI of decision

September 30, 2016
- OEI recruits, interviews, and selects Board Fellows
- OEI coordinates matching between Fellows and boards
- Both board and Fellow sign MOU

October 2016
- Board to send board meeting schedule to matched fellow(s);
- Fellow(s) to attend meeting and gain school context
- Fellow receives assignment

October-December 2016
- Fellow begins work on project, attends meetings, checks in with assigned mentor
- OEI governance analysts check in periodically with participating boards

January-March 2017
- Mid-Year check in w/OEI governance analyst
- Student works w/mentor to coordinate any class conflicts

May 2017
- Board Fellows present capstone presentations
- OEI debriefs with Fellows and participating boards